ARC 600

Email Use Policy

PURPOSE

Establishes the policy and expectations for student and staff use of official Clackamas Community College (CCC) email communication.

SUMMARY

Email is the official method of communication between the College and CCC students. All students admitted to CCC are provided a College-issued email address and are expected to use this as their primary form of email communication with the College.

The accompanying procedures encompass both student and college employee responsibilities with regards to email communication including, but not limited to: appropriate use of CCC email, authentication and privacy, troubleshooting issues, etc.

END OF POLICY

APPROVALS

Last Reviewed	Date:
Maintained By	CCC Registrar
ISP Committee – if appropriate	Date: N/A
College Council – first reading	Date:
College Council – second reading	Date:
President's Council – if appropriate	Date: